

Student Expectations

This is an eTROY class. It is not a “correspondence course” in which a student may work at his/her own pace. Each week there will be assignments, on-line discussions, and/or exams with due dates. Each student is responsible to adhere to their respective course schedule.

As an online learner with Troy University you are expected to:

Make sure you are ready for online learning –Do you have the time to dedicate to an interactive course? eTROY courses are not self-paced courses, you must meet all the timelines established by the instructor and participate in all activities assigned.

Make sure that your computer meets the technical requirements and that you have adequate Internet connection. Students must have access to a working computer that they have administrator rights on and access to the Internet. Students can use University computer labs, a public library, etc. to access the Internet but some courses may require the ability to download course related software. Not having a computer or access to a computer is not an excuse for submitting late assignments.

Be sure to register during the registration timeframes – There are four weeks of registration for each term. Students who register after the term has begun will be responsible for any assignments or material already covered. It is the online learners’ responsibility to be prepared for the first day of the term.

Students should have their textbook by the first week of class- Not having your textbook is not an acceptable excuse for late work. Students who add this course late should refer to the “Late Registration” section for further guidance.

Purchasing Textbooks

Barnes & Noble is now the bookstore for all TROY students: eTROY, Global Campus, and Alabama Campuses. In addition to textbooks, the Troy University Bookstore offers school supplies, Scantron answer sheets, backpacks, TROY apparel, frames for diplomas, graduation caps and gowns, graduation announcements, class rings, auto accessories, souvenirs, and much more.

Options for Purchasing Textbooks

1. Textbooks can be purchased in-store at one of the Troy University Campus Bookstores located in Dothan, Montgomery, Phenix City, or Troy.
2. Textbooks can be purchased online through Trojan Web Express. Simply login to [Trojan Web Express](#) and click "View/ Buy Books" under "Registration".
3. Online through Blackboard by clicking on the "Bookstore" button within each course and adding course material to the "Cart". Once you have added course material for each course you are registered for, simply click "Cart" and checkout. You will have to create an account with B&N the first time you checkout.
4. Textbooks can be purchased online through the [Barnes & Noble](#) website. Go to this website, click "Textbooks", and click "Find Textbooks".

Go through the orientation – the orientation for both undergraduate and graduate online learners has been designed to assist students to have a successful educational experience with their online programs. Information on how to access Blackboard and other learning tools are included in the orientation along with valuable resources on how to learn in the online environment.

Meet all appropriate deadlines - It is the student's responsibility to meet all appropriate deadlines. Acceptance of late work and any penalties for late submissions are up to the discretion of the instructor, based on the expectations outlined in the course syllabus.

Use your Troy email – the Troy University email is your official notification for all that goes on with your online program and events and notices related to the University. **Be sure to read your email** and keep all correspondence with Troy staff and faculty for future reference.

Review the course syllabus and other preliminary course materials thoroughly as early as possible during the first week of class. Be responsible for raising any questions or seeking clarification about these materials, if necessary, within the first week of the term.

Work with your instructor – while in an online course the online learners are expected to work with the faculty who teach the course when questions arise related to the course and the grades.

Be courteous, polite and respectful – to faculty, staff and fellow students. Inappropriate behaviors and comments will not be tolerated.

Be ethical in your coursework – Cheating, plagiarism, and other such behaviors will not be tolerated at Troy University. Specific penalties will be determined by the faculty and the consequences will adhere to Troy University policy. Please read the Standards of Conduct @

trojan.troy.edu/oracle

Notify the University re: American with Disability Act - Eligible students, with appropriate documentation, will be provided equal opportunity to demonstrate their academic skills and potential through the provision of academic adaptations and reasonable accommodations. Further information can be found at:

<http://trojan.troy.edu/etroy/studentervices/adaptiveneeds.html>